

Meeting opened - 5.00pm

Present: A Gordon (President), G Hampel (Vice President), MZafry (Secretary), D Rohde (Project Manager), J Curtis (Catering Manager) A Williams (Bar Manager), B James, S Leverton, B Winter.

Apologies:

L Campbell, S Crook, Melissa Gilchrist, Jim Oliver, YPC Councillor Kylie Gray.

Confirmation of Minutes of previous Meeting:

Motion: that the Minutes of Meeting held 11 July 2024 be confirmed as a true record. **Moved:** G Hampel, Seconded S Leverton - CONFIRMED.

Business arising from previous Minutes - NIL

1 Reports / Updates

1.1 President Report

- Went to 3 working bees.
- Wrote September Newsletter (to Denise DeVries for production).
- Purchased rainwater tank for new Southern shelter and installed and work has begun on installing balustrade and fencing. Daryl advised the bar top panels would be bolted next week with gloss coating. Ashley gave a VOTE OF THANKS to Daryl, Craig and Bart for helping to fix the pavers.
- Picked up new signage for Hall and installed.
- Reported on State Government Grant for \$20K.
- Federal Grant for \$20K also reported on.
- Followed up with Nick of YPC to complete shelter works and move memorial wall.
- YPC has advised they will remove dirt from behind existing memorial wall and it has been suggested that in its place large sandstone block(s) are to be installed which will provide more room for future memorials. Sponsors of the memorial plaques (McQueen Funeral Services) are awaiting advice from HBPA when they can update existing memorials.
- President presented a proposal for a new piece of equipment (climbing rig) at the playground that complied with Australian safety stands and would fit in space available. The proposed equipment would cost \$15,775 + GST including installation. Research conducted indicated it is they only piece of different equipment which will fit in the space. Following discussion, it was AGREED that the proposal to purchase would be deferred to the September meeting.
- Submitted grant to extend Basket Ball court at the playground for a cost of around \$6-\$8K. President not confident of receiving grant, so suggested it be added for consideration of playground equipment purchases at the next meeting. Sue Leverton also advised she had seen outdoor table tennis tables available for around \$2K. Sue will send details to Ashley to be also considered as part of the playground purchases. Daryl advised that Basketball Court extension would require a **concrete slab** which would cost around \$8K – this expenditure was AGREED by all.

1.2 - Finance Report

In the Treasurer's absence, Ashley and Geoff provided an update.

As of 30/8/24: Cheque a/c \$24,455 + \$20,000 grant money was received in the August Statement. Incentive Saver A/c 49,996. Ashley advised that after further expected expenses are paid (\$7k for front & back doors, with screens) and \$3K plumbing for the kitchen there should be a total of around \$85K in the bank accounts.

Motion that the Financial Information provided be accepted: Moved A Gordon, seconded D Rhode.

Unanimously ACCEPTED.

1.3 – Secretarial Report

Secretary had taken some leave during the month and VP Geoff Hampel reported on his contact with our Insurance Company (LCIS) and YPC Council around **insurance matters**.

These included progression of claim for storm damage to the Association's Shed and fencing, confirming insurance cover for solar power equipment (which is covered by YPC Insurance arrangements) and which will be renewed at end October.

In respect to **volunteers** Geoff reported that we are not required to keep a Register of Volunteers, however we must keep records of times when Catering and 'Shed/Other Group' Volunteers help. These records are kept in a journal signed off by Janine (Catering Volunteer Supervisor) and Willy (Other Group Supervisor). Marion also advised that under the existing Volunteer Insurance, persons over 85 are not covered for personal injury incurred when volunteering.

1.4 - Project Manager's Report - as advised in President's Report above.

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1.5 – Bar Manager's Report

Profit this month of \$538.93. Following discussion it was unanimously AGREED to move the price of Piccolos up to \$7 and add bottles of water for \$1. The prices will be effective from Friday 15 August when there has been time to update the EFTpos terminals. Secretary to update and print new Bar prices signage.

1.6 – Catering Manager's Report

- There was no monthly dinner in July due to private event.

- Final arrangements and volunteers were made for the upcoming community dinner on Saturday 10 August. Currently expecting 62 Adults and 1 Child. Many wonderful volunteers are helping to set up, and prepare some dishes off-site to ensure there is no overloading of power. Excellent attendance for a winter event. Due to a kind donation of soup from Mark Walker-Roberts and apples from Linda there will be a 3-course meal – Pumpkin/Pea&Ham Soup, Roast Beef, roast potatoes, vegetable bake & gravy, Apple Crumble and Custard.

- There was some discussion around raising the price of dinners to keep up with cost of living costs.

- Janine suggested a potential themed Dinner Party in November (Cabaret Style) which would also include thanking all those involved in the Kitchen/Hall Upgrade.

2 – Any other Business

- Sue Leverton – thanked Progress for the donations towards the Golf Day Fundraiser.
- Bev – suggested that in October the stained internal roof panels are replaced and the carpet be cleaned.
- Re the Chubb Contract – Marion to contact and confirm HPBA contacts. Barbara is retiring as contact for this.
- Willy requested approval to buy steel rakes for the Shed. Unanimously APPROVED and to put on our Hardware Store account.
- Bulk purchase of sausages – it was AGREED that the next purchase of sausages would be a bulk purchase sufficient to freeze packs of 20 or so at a time to be available for thanking volunteers and for events during the October long weekend.

President thanked everyone for their attendance.

Meeting closed at 6.05 pm.

Next Meeting Thursday 12th September 2024.