

HARDWICKE BAY & DISTRICT PROGRESS ASSOCIATION INC.

MINUTES of Committee Meeting held: 6th October 2024, at Community Hall. Progress Road

Meeting opened - 5.05pm

Present: A Gordon (President), G Hampel (Vice President), L Campbell (Assistant Secretary/Treasurer, A Williams (Bar Manager) D Rohde (Project Manager), B Winter, Bev James, , J Oliver.

Apologies: M Zafry (Secretary) S Crook (Treasurer) M Gilschrist, S Leverton, J Curtis (Catering Manager)

Confirmation of Minutes of previous Meeting:

Motion: that the Minutes of Meeting held 10 September 2024, be confirmed as a true record.

Moved: B Winter – Seconded A Williams

Business arising from previous Minutes:

- McQueens said not necessary to inform families of removal of plagues from Memorial Wall. Committee agreed we would put a notice in Newsletter & Facebook explaining removal/reconstruction of Memorial Wall & procedure of such.
- Ashley will contact D Withers re: Cost of Audit this year.
- Council Ins Claim for damage to fence will be resolved in next few weeks.
- Geoff in process of changing companies for Liability & Contents Insurance as not happy with current one.

1 REPORTS

1.1 - President Report – Has secured a \$4000 Grant towards the Playground Equipment. Nothing else to report, has been away.

1.2 - Finance Report (L Campbell).

- **As of 30/9/24** - Cheque a/c \$30,288 – Incentive Saver \$50,528 Total in Bank: \$80,816
- Restoring hard-drive still ongoing. Have generated new graphs with 2 yr reporting periods for Committee Meetings.

Motion that President & Financial Report be accepted: Moved A Williams, Seconded D Rohde.

1.3 – Project Manager’s Report

- Beach Shelter – still need to install safety tap.
- Basketball extension slab finished, 2nd hoop has been erected. Edging is being done by Wednesday Volunteer Group.
- Concerned about ball going on road when 2nd hoop being used. Safety concerns for children. Will look into options.
- Fence at playground still to be done.

1.4 – Bar Manager’s Report

- Sales quiet last month but still happy with outcomes.
- Kyle (installed kitchen cabinets) has upcoming job that will have re-useable materials suitable for extension to bar.

1.5 - Catering Manager's Report

- Nil (Janine an apology)
- Ashley reported 98 serves of Pancakes/25 Sausages sold Long Weekend.

OTHER Catering matters

- Are we holding Melbourne Cup Luncheon this year? Answer: YES & Progress will supply Hotdogs.
- Stocktake Spreadsheet still being compiled.
- Query whether volunteers are entitled to free food or meals. General conscientious - NO but in case of leftovers that can't be reused, these can be shared equally amongst volunteers on the day. Jim suggested on Takeaway nights, a list be given to those cooking burger/snitzels so they know what has been ordered to help stop cooking too many.
It was decided Geoff would draw up a Policy on this issue.

2 – GENERAL BUSINESS

- Council offering free Chainsaw Training Course re: any work carried out on their land. Ashley will attend session.
- Purchase new noticeboard for front of hall. Too hard to open. Wed Volunteers will remove glass, clean tracks & apply substance to make slide easier, to see if makes a difference.
- Restrictions/ Responsibilities re: roles of Volunteers. **Deferred to next meeting** as this was an Agenda item tabled from Janine.

3 – OTHER BUSINESS

- Enquiry from F Gunn – when Willie away, is there another credited person to operate the Bar? We have a limited club license & as such don't need a person with a responsible club service certificate to operate the bar. However rules may have changed. **Ashley to follow up**
- Barb – Council area in front of house full of weeds. Is Council responsible for poisoning?
- Bev – Walk the Yorke track near her house overgrown. Can volunteer group take a look.
- Jim – Volunteers found a lot of hard rubbish that had been dumped over back fences while attending to Boxthorn issues. Council need to take away.
- Willie – Has had enquiries from community if Progress could sell Bags of Ice and Gas Bottle refills? This has been looked into previously. License is needed re Gas Bottles & Fridge for Self Serve of Ice was too expensive. Will not be pursuing.
- General rubbish bin needed at new Beach Shelter. Ashley informed us Council has one coming.
- Very happy with achievements made by Wed Volunteer group with 5 to 8 people showing up each week. Committee praised Willy for starting & supervising this group. Made huge difference to town since started.

Meeting closed at 9.50am

Next Meeting Thursday 7th November 2024