

HARDWICKE BAY & DISTRICT PROGRESS ASSOCIATION INC.

5 Progress Road, Hardwicke Bay SA 5575

ABN: 28 217 892 181

MINUTES of Regular Meeting held: 11 January 2024, 5.00pm Progress Hall

Welcome/Meeting Opened: 5.00pm

Present: Ashley Gordon (President), Geoff Hampel (Vice President), Sue Crook (Treasurer) Marion Zafry (Secretary), Barbara Winter, Daryl Rhode (Project Manager), Janine Curtis (Catering Manager), Bev James, Anthony Williams (Bar Manager), Sue Leverton, Jim Oliver. Visitor: Craig Curtis.

Apologies: Linda Campbell (Assistant Treasurer/Secretary), Melissa Gilchrist.

Confirmation of Minutes of previous Meetings:

That the Minutes of the Regular Meeting of the Hardwicke Bay & Districts Progress Association (HBPA), held on 7 December 2023 be confirmed as a true and correct. Moved: Geoff Hampel, Seconded: Daryl Rhode - APPROVED

Matters arising from previous Minutes: nil

Agenda:

President's Report – Ashley Gordon.

1.1 **General** – December Newsletter had been printed and distributed. Apologies for not including the Christmas Raffle ticket winners – these had been provided but were unfortunately missed. 3 loads of wood had been collected.

Ashley advised that Sean Wells (local shack owner) is organising the new steel beam for the hall and getting fabricated. Likely that this will be done by Easter. Also met with Kyle re kitchen upgrade which will be covered later in the Agenda. *For noting*

1.2 Treasurer's Report – Sue Crook

The tabled report for the period 1/12/2023-31/12/23 showed closing bank accounts up to 31 December.

Cheque Ac & Incentive Saver - \$7936.84. Expenses - \$13324.80. Net loss for the month - \$(5387.96). Sue advised \$477 of donations was through recycling. A grant of \$300 was also received from LivestockSA for Australia Day BBQ. So far, \$135 has come in from Takeaway. Bingo expenses are up, but some of that will be transferred as not direct Bingo expenses (ie raffle tickets). An amount of \$20K is still in cheque account and will be expended once new beach shelter is completed. It was NOTED that some grant expenditures are paid up front by HBPA and receipts are then used to claim from the Granting Body. Ashley also advised that another \$20K is expected to come in soon re a Grant he applied for from the 'Thriving Regions Fund – Thriving Communities Program' Moved: Anthony Williams, Seconded: Bev James that the Treasurer's Report be accepted. All in favour – APPROVED.

Geoff asked Sue if she knew how many Association members we had currently. Dues are still coming in, however, there are approximately 197 members.

1.3 Project Manager's Report – Daryl Rhode

Daryl has sold 2 sheets of Villaboard to HBPA which will be used for protective wall at rear of hall for barbies..Other projects as per President's report and AOB.

1.4 **Bar Report** tabled for December with profit listed as \$1315.60. Geoff said that January will be another big month with already \$1250 taken at the bar. Only having the one EFTPOS machine has caused a

little confusion (ie needed for payment of meals and bar items). It was AGREED by ALL that Treasurer purchase another machine. ACTION: **Sue Crook**

1.5 Catering Manager's Report – Janine Curtis

Take Away Nights have proved to be very successful and ran smoothly due to the tremendous support of volunteers with a lot of positive feedback received. First Night had 187 orders – there were 7 volunteers on the BBQ, 3 on salad bar, and 5 in kitchen. Second Night had 87 orders, and so far Week 3 has 29 orders. On behalf of the Committee, President gave a VOTE OF THANKS to ALL HELPERS. *For noting*

2. General business

2.1 **Australian BBQ** – following discussion, it was AGREED by majority that the BBQ would be held at mid-day at the Beach Road Shelter. Volunteers were allocated and Janine has product all in hand, including bread donated by Foodland Yorketown. There will also be a \$50 meat tray raffle. Set up will be 9 or 10am with eskis for fruit boxes etc. For interest, Willy advised there were approx 18 thin sausages to the kilo! In addition, the hall will still be open for Friday night drinks as usual.

3. **Any Other Business** – Ashley asked each member of the committee for their feedback and any other items of business.

3.1&3.2 **Resignation/Hall Cleaning** – David Potts has resigned from the Committee and will no longer be cleaning the Hall. David has completed his time on the 'Work for the Dole' (WfD) program. Ashley explained that those on the program agree to a contract which is signed off by the President who then ensures that he/she is provided with appropriate work opportunities. Current workers on the program are happy with the tasks they have been allocated.

Geoff said that the committee as a group would need to confirm future arrangements for a cleaner. Initially, the committee UNANIMOUSLY approved the appointment of Bev James to clean the hall with an agreed payment/honorarium of \$30 per hour. A sub-committee of VP Geoff, Catering Manager Janine and Committee member Bev was appointed to consider further defining what gets cleaned, by whom, each week, especially when there are Special Events and Takeaway Nights with some flexibility of volunteers and possibly some extra payment. **The Sub-committee to report back with suggestions at a future meeting.** Ashley also advised, that for example, the Christmas decorations, especially on the ceiling, he would request current WfD workers to complete this task. *For noting.*

3.3 **Status of Shop** – Geoff gave a VOTE OF THANKS to all those who helped John Rattley unload shop equipment he had brought over by truck. It was further NOTED that the shop cannot be sold as a private residence. The property MUST run a commercial enterprise and operate a business, thus entitling the owners to live on the premises. There were several observations about the need for noxious weeds etc to be removed, however this matter is now out of the HBPA's hands and no further action is envisaged.

3.4 **Grant Opportunity.** With respect to the Yorke Peninsula Council invitation to apply for a grant, it was agreed that as the Council is experiencing budgetary pressures, HBPA would not make a grant application this year.

3.5 **Annual Fishing Competition.** Ashley confirmed that the competition will be held on **Saturday 31st March** which is during the Easter Weekend. Planning is already underway and he will start sourcing raffle prizes. *For noting.*

3.6 **Hall Kitchen Refurbishment** – Ashley met with Kyle (Cabinet Maker) who will install all new cabinets, with top being stainless steel overhead kitchen cupboards and new dishwasher. Ashley requested approval to go ahead with an allocation of \$14K up front. This was comprised of quote from Cabinet Maker of \$13K allow for dishwasher \$5K (may get donated) +allow for \$4-5K for plumbing and electrical. This comes to around \$23K, however we have already received \$10K in grants (2x\$5K). It was MOVED by Geoff, SECONDED by Sue L, that **up to \$14K be allocated by HBPA for the Hall Kitchen Refurbishment.** All in favour, **AGREED.**

3.7 **Pt Turton Progress Association** had requested donations for their upcoming On-line Auction Fundraiser. Unanimously AGREED that we could not assist at this time. *For noting*

3.8 **Calendar of Events** – due to keeping track of regular meetings and special events, Marion suggested she could develop a Calendar of Events which is updated each month. An updated Calendar will be provided at each meeting. Marion would appreciate alerts from each member if they have a suggested change of date to event or new proposed event.

4 **Any Other Business** - Ashley asked Committee members for any other business feedback they wished to provide.

4.1 **Blue Bins** – Daryl requested more blue bins be provided as it had been a very busy period. Ashley said there were still a couple of spare ones, so these will be allocated asap

4.2 **Willy** – nil

4.3 **Barbara** – nil

4.4 **Bev** – The ‘Walk the Yorke’ Trail near the beach is in poor state. Ashley suggested Bev send him an email outlining her concerns which he will follow up with the Council.

4.5 **Jim** – suggested putting a shelf on the back wall, near BBQ for volunteers to be able to use. In addition, in response to concerns about the Australian Flag not being taken down at night, Jim advise as Re committee member can spend up to \$200 and Jim kindly agreed to organise and install the shelf and a solar light to illuminate the flag.

4.6 **Sue L** – has there been any response from the council re donating Flying Fox to the playground. Ashley advised that the current contact is retiring in a few days, so he will follow up once a new incumbent is in place.

4.7 **Re Bingo on Australia Day Weekend.** Geoff will follow up with Pauline. Geoff will also organise a sign re “Cans and Bottle here”.

4.8 **Craig** – noted that Warooka had Christmas Pageant this year. An idea for next year might be for HBPA to have a float by doing up an Old Fishing Boat. *For noting*

President thanked all for attending. Meeting closed: 6.30pm.

Next Regular Meeting: Thursday, 8 February 2024 at 5pm at the Hall.