

# HARDWICKE BAY & DISTRICT PROGRESS ASSOCIATION INC

Meeting: 14<sup>th</sup> July 2015, 7:00pm. HBPA Hall, Progress Rd, Hardwicke Bay 5575

## MINUTES

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**Present:** Matthew Winter (Chair) Janet Firth (Secretary) Judi Machadinho (Treasurer), Wayne Leaves, Pauline MacPherson, Barbara Winter, Bev Mayhew

**Apologies:** Barbara Caudle, Ronnie Kinnear, Cr John Rich, Geoff Rattley.

**Minutes of the previous meeting:** 9<sup>th</sup> June 2015 is accepted as a true and correct record:

Moved Pauline, Judi seconded .

Carried. #1

**Matters arising from the minutes:**

1. **Town Signage:** Awaiting installation date from Warooka Signs. Matthew to follow up.
2. **Electricity Account:** Judi discussed delaying 'the service of the Solar panel system' until September/October when sunny weather may be more beneficial to the testing. Pauline queried the bill comparison for this quarter versus last year. Judi confirmed basically same amount. Pauline stated 'no reduction in our electricity bill could indicate ineffective panels'.  
Motion: Matthew: **"that a service be arranged by Judi to check panels and system in October"**. Seconded Pauline. Carried. #2
3. **Street Lighting:** Judi and Geoff forwarded a letter to Council requesting a lighting audit of Hardwicke Bay. Council has replied stating 'the lighting of the township will be reviewed in the near future and any problems will be addressed.
4. **Environmental Group:** Janet stated the PAC group (Prince Alfred College) are scheduled to visit on 24<sup>th</sup> August. The group leaders had indicated interest in doing other work in the area 'that isn't just weeding or people's gardening'. Janet asked for suggestions of tasks, and not necessarily 'environmental'. It was proposed the following tasks, subject to PAC's agreement:-
  - 4.1 Planting of new trees to replace last year's planting at corner Progress and Cutline Roads
  - 4.2 Collecting bottles and taking to recycling plant, Minlaton
  - 4.3 Painting – back of Progress Hall.Alf Wolters is going away this weekend for 10 weeks. Janet to check with Alf that all the tools and And equipment – out on loan at the moment – are returned before Alf goes away.  
All in favour. Carried #3
5. **Notice Board** – Matthew presented a draft design for the replacement sign/community noticeboard located at the BBQ area. Two colours only to minimise costs and in interests of keeping the content clear and concise. The following additions were proposed and agreed to:
  - 5.1 Include public toilets, Progress Hall, Phonebox, Store/fuel.
  - 5.2 Add Yorke Peninsula Council after hours number for 'camping, dog issues, etc
  - 5.3 Add YP Vets – phone number

Moved Janet, seconded Wayne.

Carried.#4

6. **Correspondence:** (tabled)

Received includes: 6.1 YPC Access Advisory Committee on 24<sup>th</sup> July, 1pm. Judi indicated interest in attending this meeting, anyone else welcome too.

6.2 Department of Planning, Transport and Infrastructure have re-directed our correspondence on the matter stating 'you will soon learn the outcome and be satisfied with the response'.  
The remaining general information items available for reading.

7. **Treasurer's Report:** Judi tabled 3 page Report including petty cash, opening and closing balances of accounts.  
Motion: Judi –“that the Report be accepted, seconded Wayne. Carried.#5
- 7.2 Questions about the Fire Extinguisher checks and Electrical Testing process and billing resulted in a motion: Wayne: “to instigate quotes from Chubb and alternative providers when next due to negated automatic testing and billing by Chubb”. Janet’s services have regulatory checks for fire extinguishers every 6 months, but Electrical testing is only required annually although a provider was sending a technician every 6 months resulting in unnecessary testing and billing.
- Action: Judi will check the dates and obtain quotes from Chubb and competitors.  
After discussion about the Petty Cash float amount it, Judi moved: “that the Petty Cash Float be reduced to \$800 and to include the current float for Bingo at \$400’  
Seconded, Wayne. Carried #6
8. **Safe Operating Procedures:** Matthew has laminated the set of SOP’s for the shed equipment and obtained a manual for the Log Splitter from Paramount Browns. The ‘sign in and out’ of equipment Form, highlighting SOP’s have been read by the user prior to taking equipment, is completed.  
**Motion:** Matthew: ‘that the SOP’s and User Form be implemented this week’. Seconded, Janet.  
**Carried #8**
9. **Memorial Wall:** Matthew tabled a plan showing the changes to the original wall design and materials:
- 9.1 No long a V shape but a straight wall to be located at entrance to steps from Boat ramp car park
  - 9.2 Retaining wall bricks – stone look, 300mm x 125mm, 15 kilo each, and glued together
  - 9.3 Plaques to be screwed to each individual brick, initially. Can display two per brick if required
  - 9.4 The wall will be a maximum of 4 metres in length (13’)
  - 9.5 Costs estimates \$869.75 (supply)
- Motion: Matthew “that the new proposal for the design, materials, location and costs be accepted’  
Seconded, Pauline. Carried #9
10. **Show Down: Footy final:** Crows v Port. The Show Down will go ahead 19<sup>th</sup> July – unsure of numbers although Judi’s posters included RSVP’s for 16<sup>th</sup> July and completed to address confusion of original fliers. Matthew and Pam are organising soup and pies – Judi proposed \$7 per head.  
**Doors open at 2pm not 2:50pm** as advertised in fliers  
**All in favour.** Carried #10
11. **Booking by Nester** for next year’s reunion weekend. Judi has contacted Nester with costings:  
\$75 for hall booking on Saturday/Sunday (half price as Nester’s brother local resident).  
Plus \$60 cleaning charge to cover Sandy’s usual hours and to cover sundries.  
Judi will make all arrangements for the booking on behalf of the Committee. Bev Mayhew will assist Judi negating need to pay for assistants. Breakfast quote \$10 per head includes cereal, cooked breakfast, toast, juice, tea/coffee.  
Motion: Judi ‘the hire charges and breakfast function provision and costings be accepted’.  
Seconded, Bev Mayhew. Carried #11

**12. Any other business:**

12.1 Ronnie absent – breather pipe action deferred to next meeting.

12.2 Matthew received request from 'Friends of Minlacowie' to sponsor a grant of \$500 to Natural Resources Northern and Yorke Management Group. Deadline unknown. The contact person is overseas and no representation available to attend meeting or call. Insufficient information and conflicting numbers about the costings/expectations/obligations. Would this application negate the HB Associations ability to apply?

Janet agreed to follow up and check deadline, possible contact with this group, and conditions/obligations associated with this grant, and sponsorship obligations/requirements.

12.3 Discussed and agreed no August meeting deferring to September scheduled meeting.

All in Favour.

Carried #12

**Meeting closed: 8:20pm**

**Next Meeting: Tuesday 8<sup>th</sup> September, 2015. 7pm**